

**Program Year (PY) 2024-25
DRAFT- Annual Action Plan**



April 22, 2024

City of Upland
Development Services Department
460 N. Euclid Avenue
Upland, CA 91786

City of Upland
PY 2024-25 Annual Action Plan

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Executive Summary

AP- 05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

Introduction

The 2024-25 Annual Action Plan (AAP) is the last year of five annual updates to the 2020-2024 Consolidated Plan (Con Plan). The AAP outlines the current priorities, strategies, and actions in support of the strategic plan goals developed from the Consolidated Plan (CP) that was approved on May 11, 2020. The AAP includes the funding allocation of the Community Development Block Grant (CDBG) that identifies available resources, annual goals, projects, and activities for the period beginning July 1, 2024, and ending June 30, 2025.

Federal funds are made available to the City on an annual basis and are based on a formula that takes into consideration the size of our population, the percentage of our population in poverty and number of overcrowded housing units. In turn, the City of Upland, through its City Council Advisory Council, selects those activities that best meet the needs of our community, especially for those who have low- and moderate-incomes.

For the 2024-25 program year, the City of Upland received \$623,645 in CDBG funding to use toward eligible activities.

Community Development Block Grant (CDBG)

The Housing and Community Development Act of 1974 created the CDBG program. The primary objective of the CDBG program is the development of viable urban communities by providing decent housing, a suitable living environment, and expanding economic opportunities, principally for persons of low-and moderate-income. The CDBG regulations require that each activity meet one (1) of three national objectives:

- Benefit low-and moderate-income persons;
- Aid in the prevention or elimination of slums and blight; or
- Meet other community development needs having a particular urgency.

Each year, the City certifies that every activity within its Annual Action Plan (AAP) has met at least one of the three national objectives listed above.

Summarize the objectives and outcomes identified in the Action Plan

The City's CP establishes a strategic vision for the City's housing, community, and economic development actions. Along with the CDBG National Objectives, CP goals and objectives also play a part in determining

how our limited federal funds are used within the City. Below is a list of the City’s 2020-24 goals and objectives that are based on the Needs Assessment and Market Analysis:

Table 2 - Table 2 – City of Upland Consolidated Plan Strategic Plan

	Goal Name	Category	Needs Assessed	Goal Outcome Indicator
1	Facade Rehabilitation	Non-Housing Community Development	Business enhancement through facade rehabilitation	Facade business rehabilitation
2	Neighborhood Preservation	Non-Housing Community Development	Improve Neighborhoods	Public Service activity other than low mod income housing benefit
3	Public Facilities Improvement	Non-Housing Community Development	Improve public facilities and infrastructure	Public Facility or infrastructure
4	Public Services for low-income families	Public Services	Provide public services to low-income residents	Public Service
5	Homeless Prevention Services	Homeless	Prevent and eliminate homelessness	Public Service
6	Fair Housing Services	Affordable Housing	Ensure equal access to housing opportunities	Other: Person Assisted
7	Economic Opportunity	non-Housing Community Development	Strengthen economic opportunity through business and job creation	Direct Financial Assistance for profits
8	Housing Preservation	Affordable Housing	Preserve the supply of affordable housing	Housing Units

Activities to be undertaken in PY 2024-25 that meet a CDBG National Objective and City CP goal include the following:

Table- 1

FY 2024-25 Action Plan CDBG Programs and Projects	Actual Allocation FY 2024-25
Public Services	\$93,546.00
St. Joseph’s Church – His Hands Food Program	15,000
LMWS, Inc (dba: Pacific Lifeline)- Women’s Program- Case Management	8,000
Foothill Family Shelter – Stepping Stone Program	10,000
Inland Valley Hope Partners – Food Security Program	7,000
Catholic Charities San Bernardino and Riverside Counties – Upland Community Resource Center	12,000
Upland Police Department/ IMPACT Team- Upland Homeless Outreach Prevention and Education (UHOPE)	19,546
Assistance League Foothill Communities- Operation School Bell	7,000
Anthesis Services- Learning Labs	5,000
Love Program- The Love Program	5,000
D’Andre D. Lampkin Foundation- Community Food Program	5,000
Capital Projects	\$405,370.00
Development Services Department- Downtown Improvement Public Parking Program	405,370
Planning and Administration	\$124,729.00
Administrative & Economic Development Costs	82,865
Inland Fair Housing and Mediation Board – Fair Housing	24,432
Inland Fair Housing and Mediation Board – Landlord/Tenant Mediation	17,432
Program Income (none)	0.00
Allocation for FY 2024-25	\$623,645
<p><u>\$406.67</u> of unallocated CDBG funds from FY 2022-23 will be rolled over to FY 2024-25 Downtown Improvement Public Parking Program.</p> <p>**FY 2024-25 CDBG Award (+/-): Public Service category-proportionate adjustment assigned to the U-HOPE Program. Capital Project and Administrative categories- proportionate adjustment assigned to the Downtown Improvement Public Parking Program.</p>	

Evaluation of past performance

The City has made considerable progress in meeting the goals and objectives of the 2020-2024 Consolidated Plan and these investments have contributed greatly to positive change within the community.

During the last four years:

- **Façade Rehabilitation** - Assisted 12 businesses.
- **Neighborhood Preservation** – Responded to 911 calls for graffiti removal assistance.
- **Public Facilities Improvements** – Assisted 1 community facility serving 12,620 community residents.
- **Public Service Programs** - Assisted 2,425 low-income persons.
- **Homeless Prevention Services** - Assisted 182 people.
- **Fair Housing Services** – Assisted 1,243 community residents.
- **Housing Preservation** – Rehabilitated 40 low-income households.
- **Economic Opportunity** - Assisted 49 businesses.

Past Performance

Table 3 – Past Performance

Strategic Plan Goal/Activity	Unit Measure	5-Year Goal	FY 20/21	FY 21/22	FY 22/23	FY 23/24	FY 24/25	YTD Total
Priority 1- Façade Rehabilitation	Businesses	15						12
			3	4	3	2		
Priority 2- Neighborhood Preservation	Removal	60,000						911
Program stopped in FY 2020-21 due to Labor Compliance Cost			911	N/A	N/A	N/A	N/A	
Priority 3- Public Facilities Improvements	Persons	13,340						12,620
Landecena Project			780					
Landecena Project- Phase II						500		
Downtown Parking Lot Project *10,000								
CDBG-CV Parklet Project						11,340		
Priority 4- Public Service to low-income Families	Persons	3,375						2,425
Inland Valley Recovery Services			43			16		
Upland Community Resources Center				28	17			
Aging Next- Senior Services				9				
Inland Valley Hope Partners- Food Program			120		166	57		
St. Joseph's- His Hand Food Program			309	341	301	125		
Easterseals of Southern California					4			
Assistance League Foothills Communities						122		
CDBG-CV			656					
CDBG- CV3			36	75				
Priority 5- Homelessness Prevention Services	Persons	295						182
U-HOPE Upland Homeless Outreach Prevention Education			4			6		
Foothill Family Shelter- Stepping Stone Program			57	16	29	41		
Impact Southern California- Homeless Prevention				10				
Pacific Lifeline-Women's Shelter Case Management			4	7	9	5		
Priority 6- Fair Housing Services	Persons	2,500						1,243
Fair Housing Services			98	48	17	4		
Landlord and Tenant Mediation Services			397	285	112	111		
Priority 7- Housing Preservation	Households	50						40
Emergency Repair Program			9	10	17	4		
Priority 8- Economic Opportunity	Businesses	30						49
Business Assistance & Attraction Program			1	2	2	2		
Rent Recovery			19					
CDBG CV3			23					

Summary of Citizen Participation Process

The City of Upland provides for and encourages citizens participation of its HUD planning documents. The City also encourages participation by low- and moderate-income persons, particularly those living in slum and blighted areas (if any such areas are formally designated) and in areas where CDBG funds are proposed to be used, and by residents of predominantly low- and moderate-income neighborhoods. The City will also take appropriate actions to encourage the participation of all its citizens, including minorities and non-English speaking persons, as well as persons with disabilities.

Summary of Citizen Participation for the Consolidated Plan

The City adopted a new Citizen Participation Plan on July 11, 2020, that reflects regulatory changes and process improvements. On July 27, 2020, a substantial amendment was approved by the City to include the CARES Act funding authorization by HUD via waiver to respond to the emergency and conform with flexibility granted by HUD. In accordance with the City's adopted Citizen Participation Plan, the City facilitated citizen participation through surveys, community meetings and public hearings. Efforts were made to encourage participation by low-and-moderate-income persons, particularly those living in slum and blighted areas and in areas where HUD funds are proposed to be used, and by residents predominantly of low-and-moderate-income neighborhoods. The City also made efforts to encourage the participation of minorities and non-English speaking persons, as well as persons with disabilities. The consultation process included representatives of the Continuum of Care (CoC), Public Housing Authority (PHA) and other specified groups who completed surveys, provided local data, and assisted the City to ensure practical coordination of strategies to maximize impact and to avoid duplication of effort.

In future years, the City will explore alternative public involvement techniques and quantitative ~~ways~~ to measure efforts that encourage citizen participation while developing a shared vision for change in communities and neighborhoods.

Lead and Responsible Agencies – 91.200(b)

Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Table 4 – Responsible Agencies

Agency Role	Name	Department/Agency
Lead Agency	City of Upland	Development Services Department
CDBG & CDBG-CV & CDBG-CV3	City of Upland	Development Services Department
Consultant	LDM Associates, Inc	Professional Service

Narrative

City of Upland Development Services Department is the lead agency responsible for the administration of the CDBG programs. The Development Services Department contracted with LDM Associates, Inc. to prepare the 2020-2024 Consolidated Plan. LDM Associates, Inc. developed and implemented a comprehensive citizen participation and consultation process and conducted a needs assessment and market analysis to identify levels of relative need regarding affordable housing, homelessness, special needs, and community development. This information was gathered through consultation with public officials and local agencies, public outreach and community meetings, review of demographic and economic data, and housing market analysis.

City staff is responsible for the preparation and submittal of the Annual Action Plan (AAP) and the Consolidated Performance Evaluation Report (CAPER) to the U.S. Department of Housing and Urban Development (HUD). The programs administered by the City of Upland staff are the Community Development Block Grant (CDBG), CDBG-Coronavirus Aid, Relief, and Economic Security (CARES) Act (CV) and (CV3).

Consolidated Plan Public Contact Information

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909-931-4300

AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

Introduction

In the development of the 2020-2024 Consolidated Plan (Con Plan), LDM Associates, Inc. consulted with representatives from multiple agencies, groups, and organizations involved in the development of affordable housing, creation of job opportunities for low- and moderate-income residents, and/or provision of services to children, elderly persons, persons with disabilities, persons with HIV/AIDS and their families, and homeless persons. To facilitate this consultation, the City solicited feedback through the following methods:

- Stakeholder surveys (web-based and paper-surveys)
- Individual stakeholder consultations
- Community meetings
- Public hearings
- Receipt of written comments

The input gathered from these consultation partners helped establish and inform the objectives and goals described in the Strategic Plan. Specific comments received from consultation partners are included in the Attachments section of the Consolidated Plan.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health, and service agencies (91.215(l)).

The City recognizes the importance of careful coordination and alignment among various service providers to maximize the effectiveness of their programs. As a result, during the development of this Consolidated Plan, the City consulted closely with organizations that provide assisted housing, health services and other community-focused agencies. Outreach efforts included surveys including specific questions associated with coordination, invitations to community meetings and follow-up in-person interviews where appropriate.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

San Bernardino County's homeless Continuum of Care (CoC) is comprised of a network of public, private, faith-based, for-profit, and non-profit service providers who utilize several federal, state, and local resources to provide services for homeless people. The region's municipalities, including the City of Upland, also provide resources for services that assist the homeless and those at risk of becoming homeless. The non-profit and faith-based community plays a key role in the current CoC system. Hundreds of agencies throughout the County provide programs ranging from feeding the homeless on the street to creating permanent supportive housing opportunities. These services are available to homeless families with children, and single men and women. The non-profit and faith-based community also serves special needs populations, such as victims of domestic violence, veterans, the disabled and youth.

The CoC guides the development of homeless strategies and the implementation of programs to end homelessness throughout the region. The City provided a detailed questionnaire to the CoC to identify the CoC's perceived needs in the county and its objectives to address the needs of different homeless persons populations, specifically chronically homeless families and individuals, families with children, veterans, unaccompanied youth, and persons at risk of homelessness. Following the delivery and response to the questionnaire, the City followed up with the CoC to clarify existing needs and objectives and understand opportunities for collaboration and coordination during the five-year planning process.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS.

The city is an active participant of the San Bernardino County CoC and a member of the San Bernardino County Homeless Partnership whose goal is to provide a system of care that is inclusive, well planned, coordinated and evaluated and is accessible to all who are homeless or at risk of becoming homeless. During the development of the City's FY 2020-2024 Consolidated Plan, the city worked with the San Bernardino County CoC to determine the needs of our homeless population. Each year, the city also participates in the CoC's Point-in-Time Homeless Count and Subpopulation Survey.

Emergency Solution Grant (ESG) program funds are used to engage homeless individuals and families living on the street, improve the number and quality of emergency shelters for homeless individuals and families, help operate these shelters, provide essential services to shelter residents,

rapidly re-house homeless individuals and families; and prevent families and individuals from becoming homeless. The City of Upland is not a direct recipient of HUD ESG Funds.

Describe Agencies, groups, organizations, and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities. Table 5 provides a listing of the entities consulted as part of this planning process.

Table 5 – Agencies, groups, organizations who participated.

1	Agency/Group/Organization	San Bernardino County Workforce Investment Board
	Agency/Group/Organization Type	Services - Housing Services-Employment
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	survey
2	Agency/Group/Organization	Inland Fair Housing and Mediation Board
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	survey
3	Agency/Group/Organization	Victor Valley Community Services Council
	Agency/Group/Organization Type	Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	survey
4	Agency/Group/Organization	Southern CA Council of Governments (SCAG)
	Agency/Group/Organization Type	Regional organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	survey

Other local/regional/state/federal planning efforts considered when preparing the Consolidated Plan

Table 6 – Other local / regional / federal planning efforts

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Human Services Office of Homeless Services	The Homelessness Prevention Services of the County of San Bernardino 10-Year Strategy to End Homelessness.
City 2013-2021 Housing Element	City of Upland Development Services Department	The Goals of the Strategic Plan are consistent with the Housing Element with respect to affordable housing development, affordable housing preservation and furthering fair housing choice.

AP-12 Participation – 91.105, 91.200(c)

Summary of citizen participation process/Efforts made to broaden citizen participation.

The City's Citizen Participation Plan sets forth the City of Upland's policies and procedures for providing citizens and other interested parties with opportunities to participate in an advisory role in planning, implementation, and evaluation of the Annual Action Plan (AAP). The City's process for developing its Annual Action Plan is as follows:

Notice of Funding Availability (NOFA) Process

The development of the annual Action Plan is a lengthy process that begins with a competitive application process referred to as a Notice of Funding Availability (NOFA). On November 7, 2023, the City released a NOFA announcing the availability of FY 2024-25 CDBG application for eligible activities. Applications were due on December 18, 2023. Each application was reviewed by staff to ensure each application met a national objective and the ability to comply with applicable rules and regulations. Those applications that met threshold funding were forwarded to the City Council Advisory Committee for their consideration.

City Council Advisory Committee

The City of Upland encourages all citizens to involve themselves in local government by participating in various City commissions, committees, and boards. The City Council Advisory Committee (CCAC) is a 5-person committee appointed by Upland City Council and responsible for reviewing and analyzing CDBG applications and presenting CDBG funding recommendations to City Council. The CCAC meets quarterly, and all meetings are open to the public.

For development of the Annual Action Plan, two public meetings were conducted. On February 7, 2024, CCAC was provided a presentation of the requirements of the CDBG program and their responsibilities in making funding recommendations, a second public meeting was held to receive presentations from CDBG Applicants, analyze each application for their ability to meet the City's Consolidated Plan goals and objectives and make funding recommendations. Funding decisions made by the CCAC were then incorporated into the PY 2024-2025 Annual Action Plan for the City Council's consideration and approval at the April 22nd City Council Meeting.

No public comments were received during the CCAC public hearings.

Draft Annual Action Plan Public Comment Period

The PY 2024-2025 Draft Annual Action Plan was available for public review and comments from March 21, 2024, to April 22, 2024. Public notices announcing the availability of the PY 2024-2025 Draft Annual Action Plan for public review were made available for review at the Upland Public

Library (450 N. Euclid Avenue, Upland) and City Hall (460 N. Euclid Avenue, Upland). The document was also posted on the City’s website at www.uplandca.gov/housing-reports. *No public comments were received.*

City Council Meeting

On April 22, 2024, the Draft PY 2024-25 Annual Action Plan was heard and approved by the City Council. No public comments were received.

Citizen Participation Outreach

Table 7 – Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	Additional Modes of Outreach
1	Newspaper Ad- Inland Valley Daily Bulletin Legal Notices	English Non-English Speaking- Spanish	Published November 7 and 13, 2023 NOFA 2024-25 CDBG program year. Applications were due on December 18, 2023.	Not applicable	Not applicable	City website Posted Notice (English and Spanish)
2	Newspaper Ad- Inland Valley Daily Bulletin Legal Notices	English Non-English Speaking - Spanish	Published February 26, 2024, CDBG Presentations and Recommendations by City Council Advisory Committee on March 16, 2024.	Not applicable	Not applicable	City website Posted Notice (English and Spanish)

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	Additional Modes of Outreach
3	Public Meeting	English Non-English Speaking - Spanish (Translator Available) Non-targeted/broad community	February 7, 2024: CDBG staff presentation to City Council Advisory Committee (CCAC)	None received	None received	City website
4	Public Meeting	English Non-English Speaking - Spanish (Translator Available) Non-targeted/broad community	March 6, 2024: CDBG Applicant presentations and CCAC funding recommendations.	None received	None received	City website

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	Additional Modes of Outreach
5	Newspaper Ad- Inland Valley Daily Bulletin Legal Notices	English Non-English Speaking - Specify other language: Spanish	Published on March 21, 2024: Draft Action Plan PY 2024-25 (30-day review and comment period). Public Hearing on April 22, 2024.	None received	None received	City website Posted Notice (English and Spanish)
6	Public Meeting	English Non-English Speaking - Spanish (Translator Available) Non-targeted/broad community	Public Hearing of Draft Action Plan PY 2024-25 before the Upland City Council on April 22, 2024, at 6:00 p.m.	None received	None received	City website

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

The strategic plan goals included in the Consolidated Plan are based on resources that are reasonably anticipated to be available to the City from federal, state, local and private sources from July 1, 2020, through June 30, 2025. The actual resources available to support activities during the implementation of this Consolidated Plan may vary significantly due to factors outside of the City's control. For example, HUD formula grant allocations are subject to change each year based on several factors such as the amount of the national appropriation, changes in American Community Survey (ACS) population data applied to the Community Planning and Development (CPD) grant formulas, statutory changes to the CPD grant formulas, the addition or removal of entitlements receiving a particular CPD grant and the availability of reallocated funds. Additionally, state, local, and private resources will vary significantly depending on economic conditions.

The 2024-25 AAP covers the period of July 1, 2024, through June 30, 2025. It is the last year of five annual updates in the implementation of the 2020-2024 Con Plan. On _____, HUD awarded the City of Upland \$623,645 of CDBG funds for program year 2024-25. CDBG funds come with certain spending restrictions. Planning and Administrative costs are capped at 20 percent of the sum of the grant plus program income that is received during the program year. The total amount of CDBG funds that may be obligated for Public Services activities must not exceed 15 percent of the annual grant allocation plus the same percent of the program income received during the prior program year. The balance of any unappropriated CDBG funds and program income from any given year may be allocated to capital improvement activities.

Anticipated Resources

Table 8 - Expected Resources – Priority Table

Program	Source of Funds	Uses of Funds	Expected Amount Available				Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$	
CDBG	Public - Federal	<ul style="list-style-type: none"> ▪ Admin and Planning ▪ Economic Development ▪ Housing ▪ Public Improvements ▪ Public Services 	623,645	0	\$406.67	624,051.67	<p>2024 HUD award was available on _____.</p> <p>Upland: \$623, 645</p> <p>\$406.67 of unallocated CDBG funds from FY 2022-23 will be rolled over to Capital Project for FY 2024-25</p>

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied.

As a City with substantial housing and community development needs, Upland will leverage its CDBG entitlement grants with a different funding resources such as city general funds, private donations, and other State grant funds to maximize the effectiveness of available funds. The City's former Redevelopment Agency was the City's primary non-federal source of leveraged funds. With the elimination of the City's Redevelopment Agency, the City's ability to leverage federal funds has been substantially reduced. The City is currently seeking new opportunities to leverage federal funds, such as the State HOME and CalHOME programs.

Matching Requirements

CDBG funds are not subject to federal matching requirements.

Federal Resources

- Continuum of Care (CoC) Homeless Assistance Grants
- HUD Veterans Affairs Supportive Housing (HUD-VASH)
- Economic Development Administration
- Small Business Administration
- Supportive Housing for the Elderly (Section 202)
- Supportive Housing for Persons with Disabilities (Section 811)
- Housing Opportunities for Persons with AIDS (HOPWA)
- Youthbuild
- Federal Low-Income Housing Tax Credit Program

State Resources

- State Low-Income Housing Tax Credit Program
- Building Equity and Growth in Neighborhoods Program (BEGIN)
- CalHome Program
- Multifamily Housing Program (MHP)
- Housing Related Parks Grant
- CalHFA Single and Multi-Family Program
- Mental Health Service Act (MHSA) Funding
- No Place Like Home Program

Local Resources

- San Bernardino County Homeless Partnership (SBCHP)
- Housing Authority of the County of San Bernardino (HACSB)
- Southern California Home Financing Authority (SCHFA) Funding
- San Bernardino County Continuum of Care Program
- Upland Housing Fund

Private Resources

- Federal Home Loan Bank Affordable Housing Program (AHP)
- Community Reinvestment Act Programs
- United Way Funding
- Private Contributions

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan.

The City will not use any publicly owned land or property located within the jurisdiction to address the needs identified in this plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives- 91.320(c) (3) & (e)

Goals Summary Information

Table 9 – Goals Summary

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Facade Rehabilitation	2024	2025	Non-Housing Community Development	Historic Downtown	Business enhancement through facade rehabilitation	CDBG: \$0	Facade treatment/business building rehabilitation: 0 Business
2	Neighborhood Preservation	2024	2025	Non-Housing Community Development	Low- and Moderate-Income Census Tracts/Block Groups	Improve neighborhoods	CDBG: \$0	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 0 Persons Assisted
3	Public Facilities Improvements	2024	2025	Non-Housing Community Development	Low- and Moderate-Income Census Tracts/Block Groups	Public facilities and infrastructure	CDBG: <u>\$405,370</u>	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: <u>10,000</u> Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Public Services for low-income families	2024	2025	Non-Housing Community Development	Citywide	Public services to low-income residents	CDBG: <u>\$56,000</u>	Public service activities other than Low/Moderate Income Housing Benefit: <u>426 Persons Assisted</u>
5	Homelessness Prevention Services	2024	2025	Homeless	Citywide	Prevent and eliminate homelessness	CDBG: <u>\$34,546</u>	Homelessness Prevention: <u>74 Persons Assisted</u>
6	Fair Housing Services	2024	2025	Affordable Housing	Citywide	Ensure equal access to housing opportunities	CDBG: <u>\$41,864</u>	Other: <u>201 Persons Assisted</u>
7	Economic Opportunity	2024	2025	Non-Housing Community Development	Historic Downtown	Strengthen economic opportunity through business assistance	CDBG: \$0	Jobs created/retained: 0
8	Housing Preservation	2024	2025	Affordable Housing	Citywide	Preserve the supply of affordable housing	CDBG: \$0	Homeowner Housing Rehabilitated: 0 Household Housing Unit
9	CDBG Administration	2023	2024	Affordable Housing; Public Housing; Homeless; Non-Homeless Special Needs; Non-Housing; Community Development	Citywide	Business enhancement through façade rehabilitation; Public services to low-income residents; Prevent and eliminate homelessness; Ensure equal access to housing opportunities; Strengthen economic opportunity through business assistance; Preserve the supply of affordable housing.	CDBG: <u>\$82,865</u>	Administration services to the CDBG program.

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
10	COVID-19 Response	2023	2024	Non-Housing Community Development	Citywide	COVID-19 Impact	CDBG-CV1: \$0	Goal outcomes associated with program activity
11	COVID-19 Response	2023	2024	Non-Housing Community Development	Citywide	COVID-19 Impact	CDBG-CV3: \$0	Goal outcomes associated with program activity

Goal Descriptions

Table 10 – Goal Descriptions

1	Goal Name	Facade Rehabilitation
	Goal Description	Preserve and strengthen opportunities for business through financial activities that assist in improving the appearance of facade to increase business in the area resulting in increased job opportunities.
2	Goal Name	Neighborhood Preservation
	Goal Description	Preserve and enhance neighborhood aesthetics and improve infrastructure to benefit low- and moderate-income people or those presumed under HUD regulations to be low- and moderate-income.
3	Goal Name	Public Facilities Improvements
	Goal Description	Improve City of Upland public facilities and infrastructure to benefit low- and moderate-income people or those presumed under HUD regulations to be low- and moderate-income such as elderly people and disabled adults.

4	Goal Name	Public Services for low-income families
	Goal Description	Provide low- and moderate-income families with a range of public services necessary to prevent homelessness and ameliorate the effects of poverty.
5	Goal Name	Homelessness Prevention Services
	Goal Description	Support a continuum of services in Upland/SB County to prevent and eliminate homelessness including but not limited to homeless prevention programs, emergency shelter and transitional housing.
6	Goal Name	Fair Housing Services
	Goal Description	Fulfill the HUD regulatory mandate to affirmatively further fair housing choice through the provision of fair housing education, counseling, anti-discrimination, and landlord-tenant mediation services.
7	Goal Name	Economic Opportunity
	Goal Description	To address unemployment and underemployment in the community, the City supports development and expansion of local small businesses through the provision of financial assistance to low- and moderate-income local jobs. Businesses seeking to startup a business or expand their existing business in downtown Upland. Businesses can apply for assistance so long as they can create and retain low- and moderate-income jobs. This approach fulfills several needs in the community, including addressing employment opportunity, offering a wide range of products and services to local residents and in creating the sales tax base.
8	Goal Name	Housing Preservation
	Goal Description	Preservation of the quality of existing affordable housing stock occupied by low-moderate income households.
9	Goal Name	CDBG Administration
	Goal Description	Administration services of the CDBG Program.

10	Goal Name	COVID-19 Response
	Goal Description	CDBG- CV1 activities to prevent, prepare for, and respond to COVID-19.
11	Goal Name	COVID-19 Response
	Goal Description	CDBG-CV3 activities to prevent, prepare for, and respond to COVID-19.

Projects

AP-35 Projects – 91.220(d)

To address the high priority needs identified in the Strategic Plan to the 2020-2025 Consolidated Plan, the City of Upland will invest CDBG funds in projects that preserve affordable housing, provide fair housing services, provide public services to low-income residents, prevent homelessness, and improve businesses. Together, these projects will address the housing, community, and economic development needs of Upland residents-particularly those residents residing in the CDBG low- and moderate-income areas.

Projects

Table 11 - Project Information

Project Name
Public Services for Low-Income Families- (7) Public Service Activities
Homeless Prevention Services- Three (3) Public Service Activities
Fair Housing Services- Inland Fair Housing Mediation Board
CDBG Administration
Public Facilities Improvements- Downtown Improvement Public Parking Program

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs.

As grant resources become increasingly scarce, it is important for the City to determine areas and population segments with the greatest level of need for a particular program or activity and to be able to invest federal, state, and local resources in high leverage opportunities where data suggests that the City will be able to maximize the impact of every dollar.

The 2020-2024 Consolidated Plan is the City of Upland’s Strategic Plan for the investment of annual allocations of CDBG funds from HUD. The City’s Consolidated Plan is a roadmap to guide the City’s housing, community, and economic development investments during the next five years. All investments of HUD funding are used to address the priority needs listed in the City’s 5-year Consolidated Plan.

The limited funding resources continue to provide challenges to fully address the level of need identified in the Consolidated Plan.

AP-38 Project Summary

Project Summary Information

Table 12 – Project Summary

1	Project Name	Public Services – 7 Activities
	Target Area	Citywide
	Goals Supported	Public Services for low-income families
	Needs Addressed	Public Service for low-income residents
	Funding	CDBG: \$56,000
	Description	Provide low -income families with a range of public services necessary to prevent homelessness and reduce the effects of poverty.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	426 low-income persons will be assisted by the proposed activities.
	Location Description	Citywide
	Planned Activities	St. Joseph’s Church-Food Pantry, \$15,000 (198) Inland Valley Hope Partners-Food Security Program, \$7,000 (123) Catholic Charities-Upland Community Resource Center (UCRC), \$12,000 (6) Assistance League Foothill Communities-Operation School Bell, \$7,000 (70) Anthesis Services-Learning Labs, \$5,000 (18) Love Program-The Love Program, \$5,000 (3) D’Andre D. Lampkin-Community Food Program, \$5,000 (8)
2	Project Name	Homeless Prevention Services - 3 Activities
	Target Area	Citywide
	Goals Supported	Homelessness Prevention Services
	Needs Addressed	Prevent and eliminate homelessness
	Funding	CDBG: \$37,546

	Description	Support a continuum of services in San Bernardino County to prevent and eliminate homelessness including but not limited to homeless prevention programs, emergency shelter and transitional housing.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	74 people will benefit from the proposed activity.
	Location Description	Citywide
	Planned Activities	Foothill Family Shelter – Stepping Stones Housing Program, \$10,000 (50) Pacific Lifeline – Women’s Shelter Program, \$8,000 (20) Upland Police Department/IMPACT Team- Upland Homeless Outreach Prevention Education (U-HOPE), \$19,546 (4)
3	Project Name	CDBG Administration
	Target Area	Citywide
	Goals Supported	Public Services for low-income families Homelessness Prevention Services Fair Housing Services Public Facilities and Infrastructure Improvements
	Needs Addressed	Public services to low-income residents Prevent and eliminate homelessness Ensure equal access to housing opportunities Improve City of Uplands infrastructure
	Funding	CDBG: \$83,865
	Description	Administrative services to the CDBG program.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable
	Location Description	City of Upland 460 North Euclid Avenue, Upland CA 91786
	Planned Activities	Administrative Services of the CDBG Program
	Project Name	Fair Housing Services - 2 Activities

4	Target Area	Citywide
	Goals Supported	Fair Housing Services
	Needs Addressed	Ensure equal access to housing opportunities
	Funding	CDBG: \$41,864 (Fair Housing \$24,432 and Landlord/Tenant Mediation \$17,432)
	Description	Fulfill the HUD regulatory mandate to affirmatively further fair housing choice through the provision of fair housing education, counseling antidiscrimination and landlord tenant mediation services.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	201 persons will be assisted from the proposed activity.
	Location Description	Citywide
	Planned Activities	Inland Fair Housing Mediation Board- Fair Housing and Landlord/Tenant
5	Project Name	Downtown Improvement Public Parking Program
	Target Area	Citywide
	Goals Supported	Public Facilities Improvements
	Needs Addressed	Public facilities and infrastructure
	Funding	CDBG: \$405,370
	Description	Construct public parking infrastructure inclusive to trash enclosures, lighting, landscape, parking signage, increase public parking spaces, and improve ADA access to Downtown amenities.
	Target Date	6/30/2025
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	Historic Downtown
	Planned Activities	10,000 persons will be assisted with this proposed activity

AP- 50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed.

Assistance will be primarily directed to low- and moderate-income persons or households, public facility improvements, and neighborhood preservation projects. Residents of the CDBG low-and moderate-income areas have a medium income at or below 80 percent of the median household income of \$94,500 (huduser.gov). Therefore, priority is being established within the Consolidated plan efforts for allocation priorities in this area. The Strategic Plan goals included in the Consolidated Plan, the City is allocating 80 percent of its non-administrative CDBG funds for the program year 2024-25 to projects and activities that benefit low- income people.

Geographic Distribution

Table 13 - Geographic Distribution

Target Area	Percentage of Funds
Upland Historic Downtown Area	65%
CDBG Low- and Moderate-Income	23%
Citywide	12%

For the 2024-25 program year, the City will invest \$624,051.67 of CDBG funds that will benefit low-and moderate-income people throughout the City. Due to the nature of the projects and activities to be undertaken, investments in projects and activities such as Public Facilities are limited to areas that benefits the CDBG low-and moderate-income areas, while other projects and activities benefit low-and moderate-income clientele, citywide.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

The City has made it a high priority to assist in the development of affordable housing. In December 2023, the City purchased a four-plex with the City’s Housing Fund. The four-plex units will be part of the City’s Multi-Family Affordable Housing Project, Magnolia Colony. The affordable rental units will hold a covenant of 55 years. The City has also partnered with City Ventures, an affordable developer with an upcoming new construction project that will be in Historic Downtown Upland, estimated to break ground in 2025. The project will consist of 29 new townhomes, and 17% of the units will be purchased by low-income families. CalHome Program Income and HOME Program Income will be the primary funding sources to assist 5 families to become First Time Home Buyers.

Another high priority for the City is the conservation and improvement of the condition of the existing housing stock, especially affordable housing. For PY 2024-25, the City will use rollover CDBG funds for the Emergency Repair program that will provide up to \$20,000 grants to income-eligible homeowners to repair their homes.

Housing Authority of the County of San Bernardino (HACSB) is one of the most progressive housing authorities in the Country and is also the largest provider of affordable housing in San Bernardino County. The City of Upland is a participating City under HACSB’s Housing Choice Voucher program that provides rental assistance to approximately 24,000 (Website: HACSB.com) people throughout the county, most of whom are seniors, individuals with disabilities, veterans, and children.

Below is a summary of the City’s planned actions in the coming year.

Table 14 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households to be Supported	
Homeless	74
Non-Homeless	408
Special-Needs	18
Total	1,001

Table 15 - One Year Goals for Affordable Housing by Support Type

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	5
Acquisition of Existing Units	4
Total	9

AP- 60 Public Housing – 91.220(h)Introduction

The City of Upland is served by two housing authorities: The Upland Housing Authority and the Housing Authority of the County of San Bernardino. The Upland Housing Authority was formed in 1940 under State of California Housing Authority Law to actively improve existing neighborhoods and develop affordable housing opportunities using local, state, and federal resources. The Housing Authority County of San Bernardino (HACSB) provides rental assistance to low-income families either by housing families in units HACSB owns and manages or by providing subsidized housing assistance to a landlord for renting their housing unit to assisted families (a.k.a., Housing Choice Voucher Program). HACSB administers 9,938 Housing Choice Vouchers (HVC) throughout San Bernardino County, of those, 659 HCV households reside in Upland, in addition there are 98 Project Based Vouchers (PBV) units at the Lose Olivos affordable housing community in Upland (R. Kangas, Senior Management Analyst, personal communication, March 14, 2024).

Actions planned during the next year to address the needs for public housing.

The City of Upland continues to support the HACSB's efforts to support eligible low-income households in need of housing assistance. Housing Programs offered by HACSB include the Tenant-Based Voucher Rental Assistance Program, Term-Limited Lease Assistance Program, Streamlined Lease Assistance Program, Project-Based Voucher Program, Pilot Homeless Program, and the Public/Affordable Housing Program.

HACSB also administers Special Purpose Voucher Programs for Specific Housing Types such as the Continuum of Care- Shelter Plus Care Grants, Veterans Assistance Supportive Housing, Housing for Persons with AIDS, Family Unification Program, Mainstream Voucher Program, and Emergency Housing Voucher Program.

Actions to encourage public housing residents to become more involved in management and participate in homeownership.

To encourage public housing residents to become more involved in the management of public housing units, HACSB has developed a Resident Advisory Board (RAB) made up of participants from its Term-Limited Lease Assistance Program, Project Based Voucher Program, Veterans Affairs Support Housing (VASH) and the Tenant-Based Voucher Program. The RAB is tasked with discussing critical issues, like policy changes, program participant outreach efforts and messaging, that affect residents and program participants.

The HACSB offers several ongoing programs to help residents become more involved in management and participate in homeownership. HACSB offers a Family Self-Sufficiency program for its residents, which allows participants to save a portion of their income in escrow toward the family's departure from subsidized housing. Residents in the FSS program and HACSB's Term-Limited Lease Assistance program

have access to employment services through the HACSB's Family Empowerment Services Department. The Department assigns families to a coach that assists the family with creating and implementing an Individual Training and Services Plan focused on educational and career goals. HACSB also administers a successful Homeownership Assistance Program. Through this program, eligible families participating in the Housing Choice Voucher (HCV) program can utilize their HCV financial assistance to purchase a home.

If the Public Housing Authority (PHA) is designated as troubled, describe the manner in which financial assistance will be provided or other assistance.

Not applicable. HACSB is considered a High Performing Public Housing Authority (PHA).

HACSB is well-positioned to maintain and expand the supply of affordable housing units in the City of Upland through its partnerships with the State of California, San Bernardino County Department of Community Development and Housing, other cities, and Housing Partners affiliated to the Housing Authority.

AP- 65 Homeless and Other Special Needs Activities – 91.220(i)

To address incidences of homelessness in Upland and to prevent extremely low-income Upland families from becoming homeless, the City places a high priority on programs that work to prevent homelessness and rapidly connect homeless persons and families with housing and supportive services. The City will support the following activities for 2024-25 program year to prevent and eliminate homelessness:

- Homelessness prevention services for effective placement focused on sheltering and interim housing models for people experiencing homelessness, with the identification of clear goals and targets for the number of shelter or interim housing opportunities to be supported through each program.
 - Upland Homeless Outreach Prevention and Education (UHOPE)
 - Foothill Family Shelter- Stepping Stone Program
 - Pacific Lifeline- Woman’s Program
- Public service to low-income families providing prevention programs.
 - Catholic Charities San Bernardino and Riverside Counties- Upland Community Resource Center
 - Inland Valley Hope Partner- Food Security Program
 - St. Joseph Church- His Hands Food Pantry Food Program
 - Assistance League Foothill Communities- Operation School Bell
- Fair Housing services to enhance technical assistance for affordable housing provider on fair housing choice including expanding education efforts regarding non-discrimination based on source of income (SB 29), disability, criminal history, and other factors addressed by fair housing requirements.
 - Inland Fair Housing Mediation Board (IFHMB)- Fair Housing Services
 - IFHMB- Landlord and Tenant Mediation Services

According to the results of the most recent data available from the annual Point-in-Time Homeless Count (PIT Count) held on January 25, 2024, on any given night in San Bernardino County, approximately 2,976 individuals are unsheltered, an increase of 587 persons (24.6%) from 2023. To address incidences of homelessness in Upland and to prevent extremely low-income Upland families from becoming homeless, the City places a high priority on programs that work to prevent homelessness or rapidly connect unsheltered individuals with housing and supportive services. Of the 2,976 total number unsheltered persons identified, 32 were counted in Upland, a decrease of 5 persons (14%) from 2023. The 2024 Homeless Count for sheltered individuals was 1,219, an increase of 275 (29.1%). There were 48 sheltered persons identified in the city of Upland, a decrease of 4 persons (8%) from 2023.

Services for Residents with Special Needs

Analysis of available data and consultation with organizations providing services for special needs populations revealed a need for a range of additional services including, but not limited to, those

concerned with disabled adults. CDBG PY 2024-25 funded Anthesis Services-Learning Labs, a public service activity addressing revolutionary educational models to provide social skills with vocational training, in uniquely integrated settings that model specific community and work environments for disabled adults. The City of Upland Emergency Repair Program implemented an accessibility grant addressing accessibility improvements for disabled adults, seniors, or retired veterans with mobility impairments.

Describe the jurisdiction's one-year goals and actions for reducing and ending homelessness including reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs.

Preventing and ending homelessness is a HUD priority addressed nationally through coordination of regional strategies carried out locally by government agencies and a wide variety of community-based organizations and faith-based groups. Consistent with this approach, the City of Upland supports the efforts of San Bernardino County Continuum of Care (CoC) and its member organizations that address homelessness throughout San Bernardino County. In alignment with this strategy, the City will use CDBG and local funds to support local service providers with programs to prevent homelessness and to provide needed services in Upland for low-income residents.

To reach out to homeless persons and assess their individual needs, the 2024-25 Annual Action Plan (AAP) will provide outreach and homeless services, bridge housing, and resources.

Addressing the emergency shelter and transitional housing needs of homeless persons

As previously outlined, the City supports local nonprofit agencies who provide emergency shelters, rental assistance, and housing counseling to low-income residents to prevent homelessness.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In support of CoC efforts, this Strategic Plan provides for the use of CDBG funds to support activities implemented by local nonprofit organizations that provide services to help prevent and eliminate homelessness, including families at risk of homelessness, veterans, victims of domestic violence and emancipated foster youth. The City will also leverage CDBG funds to expand the supply of affordable housing in Upland.

Additional efforts are underway at the regional level to shorten the period that individuals and families have experienced homelessness and to prevent individuals and families who were recently homeless from becoming homeless again. The 2-1-1 regularly works with public service agencies to analyze the resources and funding being used to operate transitional housing programs and consider how these resources could

be used more in alignment with the best practices (i.e. rapid re-housing and permanent housing) for ending homelessness. Many transitional housing providers are working to end homelessness, to evaluate strategies to lower program threshold requirements, and improve outcomes including shorter shelter stays and more rapid transitions to permanent housing.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The CoC is developing resources of information (such as 2-1-1) to better serve individuals who are homeless or at risk of becoming homeless. In addition, the CoC is working to implement a database using real time information from intake and assessment that is housed in the Homeless Management Information System (HIMS). Collectively these strategies will help minimize duplication of effort and better connect the most vulnerable individuals and families, chronically homeless, and people at risk of becoming homeless to appropriate resources.

The City is committed to address homelessness as a high priority need for the CDBG program and will support public service activities that help prevent homelessness and that provide a structured path to stable housing for individuals and families who become homeless.

AP- 75 Barriers to Affordable Housing – 91.220(j)

A barrier to affordable housing is a public policy or nongovernmental condition that constrains the development or rehabilitation of affordable housing, such as land use controls, property taxes, state prevailing wage requirements, environmental protection, cost of land and availability of monetary resources. Barriers to affordable housing are distinguished from impediments to fair housing choice in the sense that barriers are lawful and impediments to fair housing choice are usually unlawful.

Based on information gathered during community meetings, the Consolidated Plan Needs Assessment Survey, the 2013-2021 Housing Element and market analysis, the primary barriers to affordable housing in Upland are housing affordability and the lack of monetary resources necessary to develop and sustain affordable housing. The two barriers are related in the sense that demand for affordable housing exceeds the supply and insufficient resources are available to increase the supply of affordable housing to meet demand.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment.

In the development of the 2013-2021 Housing Element, the City evaluated significant public policies affecting affordable housing development such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges and growth limitations. Based on this evaluation, the City determined that it has taken all necessary steps to ameliorate the negative effects of public policies that may have been a barrier to affordable housing. Moreover, the City is actively engaged with affordable housing developers concerning the siting of affordable housing and ensuring that the entitlement process runs smoothly from inception to completion.

To address housing affordability and the lack of monetary resources for affordable housing, the City will be using Upland Housing fund and Permanent Local Housing Allocation (PLHA) funds for the future acquisition or development of affordable rental housing units during the five-year period of the Consolidated Plan. The rehabilitation and preservation of existing affordable housing units will be funded through its Emergency Repair Program and Upland Housing fund. The City will continue to leverage its Upland Housing Funds to partner with private and other available public resources to increase the supply of affordable housing and preserve existing affordable housing in the City.

AP-85 Other Actions – 91.220(k)

In the implementation of the 2024-25 Annual Action Plan (AAP), the City will invest CDBG resources to address obstacles to meeting underserved needs, reduce the number of poverty-level families, develop institutional structure, and enhance coordination between public and private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs.

The primary obstacles to meeting the underserved needs of low- and moderate-income people include lack of funding from federal, state, and other local sources; the high cost of housing that is not affordable to low-income people; and the lack of availability of home improvement financing in the private lending industry. To address these obstacles, the City is investing CDBG funds through the 2024-25 Action Plan in projects that provide public and neighborhood preservation services to low- and moderate-income people. To address underserved needs, the City is allocating 100 percent of its non-administrative CDBG investments for program year 2024-25 to projects and activities that benefit low- and moderate-income people.

Actions planned to foster and maintain affordable housing.

In the implementation of the 2024-25 Annual Action Plan (AAP), the City will invest CDBG funds to preserve and maintain affordable housing through the City of Upland Emergency Repair Program that will provide grants to low- income owners of single-family housing units in need of immediate or exigent repairs to the home.

Actions planned to reduce lead-based paint hazards.

The Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) emphasizes prevention of childhood lead poisoning through housing-based approaches. To reduce lead-based paint hazards, the City of Upland Emergency Repair Program will conduct lead-based paint testing and risk assessments for each property assisted that was built prior to January 1, 1978, and will incorporate safe work practices or abatement into the scope of work as required to reduce lead-based paint hazards in accordance with 24 CFR Part 35.

Actions planned to reduce the number of poverty-level families.

The combination of CDBG and Upland Housing Fund activities will be used in meeting the goals established in the 2020-2024 Consolidated Plan - Strategic Plan and Annual Action Plans (AAPs). These funds will help to reduce the number of poverty-level families by:

- Supporting activities that expand the supply of housing that is affordable to low- and moderate-

income households.

- Supporting activities that preserve the supply of decent housing that is affordable to low- and moderate-income households.
- Supporting a continuum of housing and public service programs to prevent and eliminate homelessness.
- Supporting housing preservation programs that assure low-income households have a safe, decent, and appropriate place to live.
- Supporting public services for low- and moderate-income residents including those with special needs and those at-risk of homelessness offered by nonprofit organizations receiving CDBG funds; and
- Promoting economic opportunity for business that will employ low- and moderate-income residents.

In addition to these local efforts, mainstream state and federal resources also contribute to reducing the number of individuals and families in poverty. Federal programs such as the Earned Income Tax Credit and Head Start providing pathways out of poverty for families who are ready to pursue employment and educational opportunities. Additionally, in California, the primary programs that assist families in poverty are CalWORKS, CalFresh (formerly food stamps), and Medi-Cal. Together, these programs provide individuals and families with employment assistance, subsidy for food, medical care, childcare and cash payments to meet basic needs such as housing, nutrition, and transportation. Other services are available to assist persons suffering from substance abuse, domestic violence, and mental illness.

Actions planned to develop institutional structure.

The institutional delivery system in Upland is high-functioning and collaborative—particularly the relationship between local government and the nonprofit sector comprised of a network of capable nonprofit organizations that are delivering a full range of services to residents. Strong City departments anchor the administration of HUD grant programs, housing, and community and economic development activities that are implemented by the City support to enhance the institutional structure. The City of Upland will collaborate with affordable housing developers and nonprofit agencies receiving CDBG funds through the 2024-25 Action Plan to ensure the needs of low-and-moderate-income residents are met as envisioned within the 2020-2024 Consolidated Plan - Strategic Plan.

Actions planned to enhance coordination between public and private housing and social service agencies.

Communication and cooperation between the City of Upland Development Services Department and the partner agencies and organizations that administer activities is strong. City staff continues to work closely with the other organizations to improve regulatory compliance, monitoring, cooperation and partnerships

among agencies and technical capacity of organizations involved in project delivery.

To enhance coordination between public and private housing and social service agencies, the City will continue consulting with and inviting the participation of a wide variety of agencies and organizations involved in the delivery of housing and supportive services to low- and moderate-income residents in upland—particularly the CDBG low- and moderate-income areas.

Program Specific Requirements

AP- 90 Program Specific Requirements – 91.220(l)(1,2,4)

In the implementation of programs and activities under the 2024-25 Annual Action Plan, the City of Upland will follow all HUD regulations concerning the use of program income, forms of investment, overall low-and-moderate-income benefit for the CDBG program.

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80%

In the implementation of programs and activities under the 2024-25 Action Plan, the City of Upland will follow the Community Planning and Development (CPD) agency within the U.S. Department of Housing and Urban Development (HUD) regulations.

APPENDIX A

Summary of Citizen Participation Process

To encourage citizen participation in the development of the Annual Action Plan (AAP), the lead agency, City of Upland, Development Services Department, offered the following opportunities for input and comments:

- Public meetings before the City Council Advisory Committee (CCAC) – February 7, 2024, and March 6, 2024.

The City provides citizens with advance notice of all meetings related to the Community Development Block Grant (CDBG) Program and makes copies of all related materials available for public review as soon as the notice is published. Notice of all public hearings is published in the Inland Valley Daily Bulletin Legal Notices.

The Draft Annual Action Plan was available for public review for a 30-day period from March 21, 2024, through April 22, 2024.

- Upland City Hall, 460 North Euclid Avenue, Upland, CA 91786
- Upland Library, 450 North Euclid Avenue, Upland, CA 91786
- <https://www.uplandca.gov/cdqb>

The Final PY 2024-25 Action Plan is available at the following locations:

- Upland City Hall, 460 North Euclid Avenue, Upland, CA 91786
- <https://www.uplandca.gov/cdqb>

Summary of Public Comments

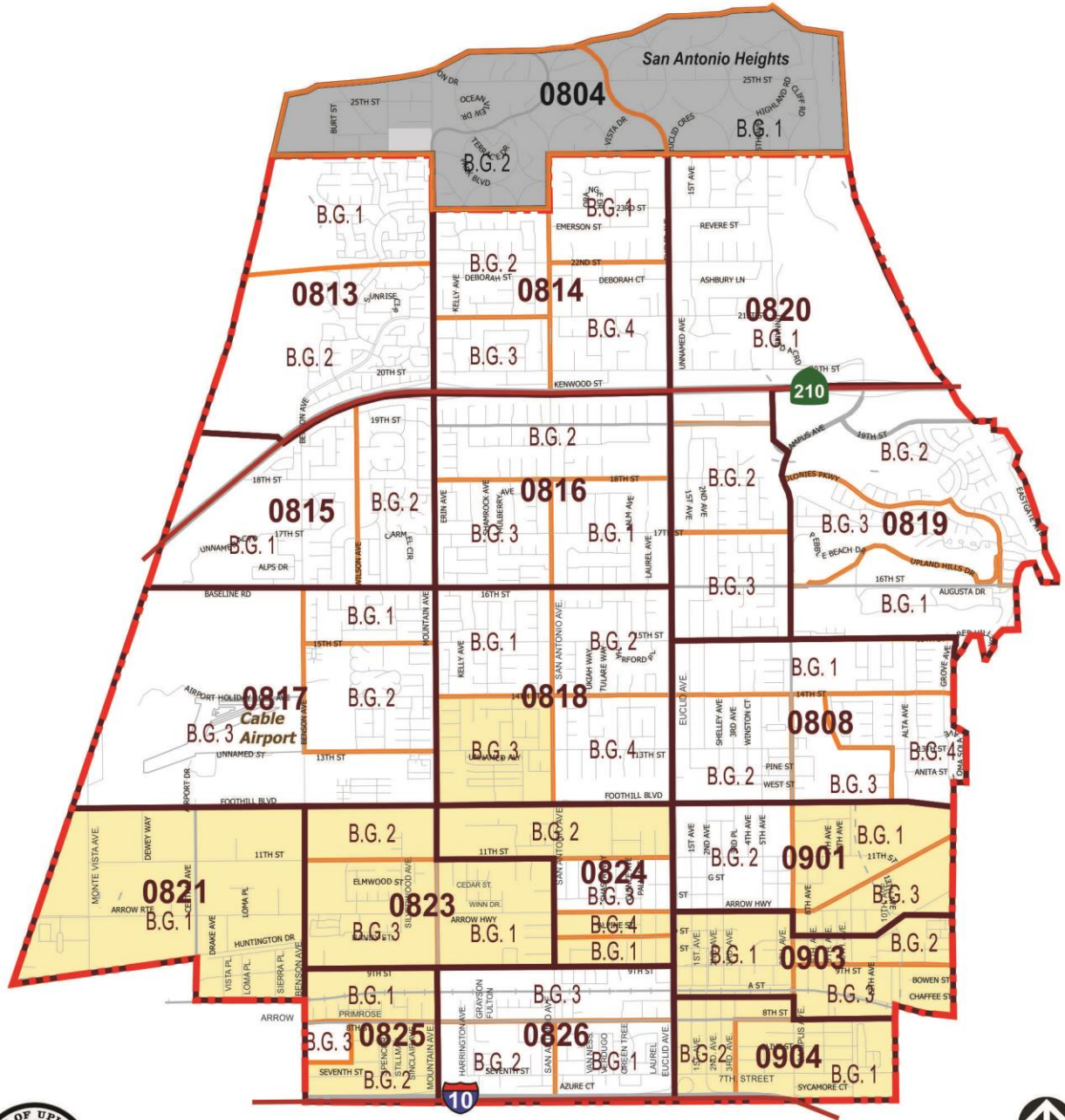
Please see the attached public comments received on PY 2024-25 AAP during the 30-day public review period. City Council receives a copy of each public comment at the April 22, 2024, Council Meeting. The City Council Advisory Committee (CCAC) recommends funding allocations to organizations that best fulfilled the needs of the community for PY 2024-25.

Summary of Comments Received

All public comments and reviews received of the Annual Action Plan (AAP) were accepted and taken into consideration. Below is a summary of the comments received from the public meeting and public hearing:

Public Comments: None received.

APPENDIX B



CDBG - LOW AND MODERATE INCOME AREA MAP

2010 - 2015 ACS DATA

(As of February 14, 2019)



LEGEND:

- CITY BOUNDARY
- LOW AND MODERATE INCOME BLOCK GROUPS
- CENSUS TRACT
- BLOCK GROUP

APPENDIX C

SF-424 and Action Plan Certifications

- SF-424 Community Development Block Grant
- 2024-25 Action Plan Certifications

Insert SF-424 application and certifications here when final Action Plan 2024-25 is adopted by City Council on April 22, 2024.